



# THE CLASSICAL ACADEMY

## BOARD OF DIRECTORS MEETING

### (OPEN TO THE PUBLIC)

MONDAY, DECEMBER 14, 2020, 6:00-8:25 P.M.

LOCATION: VIRTUAL/REMOTE MEETING - OPEN TO THE PUBLIC

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.



**NOTE: The TCA Community may watch the TCA Board Meeting by accessing TCA's YouTube link <https://www.youtube.com/channel/UCjLU7ocFQ1gy7czWYfGk8qg> when the meeting starts at 6:00 p.m.**

## MINUTES

	Presentation Time/Start Time
I. <b>Call to Order (6:00 pm)</b>	1 min (6:00) (6:00)
• The Chair (Mr. Moulton) called the meeting to order at 6:00.	
II. <b>Pledge of Allegiance/Mission/Roll Call</b>	2 min (6:01) (6:01)
• <b>Roll call: (Dr. Andre; Here // Mr. Fradette; Here // Mrs. Goin; Here // Mr. Hannan; Here // Dr. Mayfield; Here // Mr. Moulton; Here // Mr. Rudder; arrived at 6:15) A quorum was present.</b>	
III. <b>Approval of Agenda</b>	2 min (6:03) (6:02)
• <b>Motion: Mr. Hannan moved to approve the agenda and was seconded.</b>	
• Discussion: None	
• <b><u>Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea)</u></b>	
IV. <b>Celebrate TCA (Veterans Day Highlights)</b>	5 min (6:05) (6:03)
Action: (Harris)	
Motion: (Info)	
Rationale: to highlight accomplishments of TCA students, staff, and parents	
• Even though COVID precautions this year precluded TCA from conducting our annual patriotic assembly for Veterans Day, we still celebrated in creative and virtual ways, recognizing those who have served in our armed forces.	
• Videos were shown at the board meeting of 5th grade students reciting the Gettysburg Address, along with a slide show honoring many of our high school staff who have served.	
• We look forward to hosting in person this important Core Values-based celebration next year!	
V. <b>Comments from the Board of Directors</b>	5 min (6:10) (6:08)
• Mrs. Goin: Shout out to Dr. Andre for spearheading staff appreciation ideas; Thank you card drive for teachers (600 cards and letters went to teachers) and holiday cookie baking for teachers and their families	
• Mr. Fradette: Thank you to North Elementary parents for their appreciation efforts for the teachers and staff	
VI. <b>Board Development</b>	15 min (6:15) (6:10)
Action: (Walker)	
Motion: (Info)	
Rationale: to rediscover the essentials of TCA's Core Values and Educational Philosophy	
• Mrs. Walker discussed the following items concerning the Charlotte Mason philosophy and the trunk of TCA's Core Values:	
○ Setting up a classroom that is a safe and trusting environment	

- Developing relationships that foster warmth, compassion, and high expectations
- Give students worthwhile work without artificial motivations
- Developing an affinity for lifelong learning and the joy in learning
- Explore the world around us and appreciate the greater community we live in
- Self-mastery of the spirit, mind, and body

VII. **President's Report and COVID Response Update** 30 min (6:30) (6:29)

Action: (Sojourner)

Motion: (Info)

Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance)

- Dr. Sojourner highlighted the following items from his report:
  - Presented TCA's Monitoring Report to the ASD20 Board on November 19, 2020 with ASD20 praise in the following areas:
    - Strong financial report
    - Comprehensive and thorough academic report
    - Outstanding management of construction projects
    - Mr. Gregory (ASD20 Superintendent) commented that "TCA was the best charter school in the state"
  - COVID Update:
    - Governor Polis stated that the #1 objective is to get children back into schools
    - We will start off the new year with all our students returning back to school with the exception of about 600 students electing to continue enhanced at home learning
    - Confident that things will get better; COVID restrictions will loosen
    - We need to be patient in an ever-changing environment

VIII. **Consent Agenda** 3 min (7:00) (7:12)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to file the Consent Agenda

A. Finance

1. October Financials

B. SAC Minutes

1. CSP/CP; November 10, 2020
2. Central Elementary; November 16, 2020
3. East Elementary; November 16, 2020
4. North Elementary; November 17, 2020

C. Board Policies

1. Election
2. Internal Financial Controls

- **Motion: Mr. Fradette moved to file the Consent Agenda and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

IX. **Minutes: November 9, 2020** 2 min (7:03) (7:13)

Action: (Swanson)

Motion: (Vote) to approve the November 9, 2020 minutes

Rationale: to provide a record of the Board meeting for files

- **Motion: Mr. Rudder moved to approve the November 9, 2020 minutes and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

X. **Discussion Agenda Items**

A. **Items removed from Consent Agenda**

B. **Cabinet Level Reports**

1. **Annual Registrar's Report** 20 min (7:05) (7:14)

Action: (Jolly/Harper)

Motion: (Information)

Rationale: to provide the Board with an annual update and assessment of TCA's student population

- Mrs. Harper (TCA Registrar) highlighted the following from her report:
  - During this unprecedented time, student attrition was up slightly and enrollment for kindergarten was down – with a number of unfilled kinder seats this year.
    - One factor was a larger number of withdrawals with a desire to homeschool.
  - As we work to reinvigorate our kindergarten enrollment, we understand that word of mouth is our best advertising tool, so please share with your friends that we anticipate openings in Kindergarten and 1st grade next year.

2. **New Course Approvals** 5 min (7:25) (7:33)

Action: (Jolly)

Motion: (1<sup>st</sup> Read)

Rationale: to review and approve new courses added to the TCA curriculum

- No new courses for approval
- CP will change the names of two courses to better describe what the course is about (no change in content)
- Next school year Cottage School 7<sup>th</sup> and 8<sup>th</sup> grade programs will be absorbed by the CP junior high program due to small enrollments (this item will be voted upon at the January 2021 meeting)
  - This will be a positive and long-term change

**3. Parent Survey Plan (Common Questions Reviewed)**

10 min (7:30) (7:39)

Action: (Jolly)

Motion: (Information)

Rationale: to review the questions/process of the parent survey

- Due to COVID irregularities that did not lend themselves to a normal school year there will not be any school specific questions on this year's parent's survey
- The same seven common questions from last year's parent survey will be on this year's survey
- One additional question will be added concerning in-person and online learning meeting the needs of parents during COVID crisis for a total of eight common questions

**C. Board Level Reports**

**1. Charter School Advocacy Update**

10 min (7:40) (7:47)

Action: (Moulton/Goin)

Motion: (Vote) to approve an additional \$5,000 toward membership in the Educational Alliance of Colorado (totaling \$10,000 allocated to date).

Rationale: to discuss the current development of a local charter advocacy group

- **Motion: Mr. Rudder moved to approve an additional \$5,000 toward membership in the Educational Alliance of Colorado (totaling \$10,000 allocated to date).**
- Discussion:
  - Board Members Teri Goin and Rob Moulton discussed their continued efforts to work with other local charter school boards and administrators to develop ways to inform and mobilize parents to positively affect charter schools and educational choice, with the newly formed Education Alliance of Colorado.
  - Our Board approved a second allotment of \$5K for their membership which is based on school student count, joining 11 other local schools.
  - Additional information coming in next few months.
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

**2. Financial Advisory Committee Report (Review of FY19/20 Financial Audit)**

10 min (7:50) (7:52)

Action: (Fradette, VanGambleare)

Motion: (Information)

Rationale: to review comments from the FAC and review results from the audit

- Thank you to Ms. DeMott and her crew for preparation and coordination of the audit
  - Received an unmodified "clean" opinion report from the auditors
  - Internal controls and TCA personnel should be commended
- There is uncertainty around future student count and PPR due to the pandemic
- 90 days of reserve funding is still the goal

**D. Board Communication**

5 min (8:00) (7:58)

Action: (Secretary)

Rationale: to develop and approve of communication update to community

- Advocacy Group
- D20 Monitoring Report
- Celebrate TCA
- Registrar Report

**E. Future Board Agenda Items**

5 min (8:05) (8:01)

1. School Calendar Review/Approval, Jan, Vote, Jolly
2. TCA Building Corp (Appoint Directors), Jan, Vote, Moulton
3. Mid-year Budget Modification, Jan, Vote, VanGambleare
4. Announce Board of Director Vacancies, Jan, Info, Moulton
5. Bylaw Update/Review, Jan, Vote, Moulton
6. New Course Approvals, Jan, Vote, Jolly

**F. Comments from the Board of Directors**

5 min (8:10) (8:02)

- No comments from the Board

**G. Executive Session**

10 min (8:15) (8:03)

Action: (Moulton)

Motion: (Vote): to move into executive session pursuant to C.R.S. 24-6-402 (4)(a) Discussion of Property Development

Rationale: to discuss property development at North Campus

- **Motion: Mr. Hannan moved to move into executive session pursuant to C.R.S. 24-6-402 (4)(a) Discussion of Property Development and was seconded.**
- Discussion: Dr. Sojourner, Mr. Pacht, Mr. Coles, and Mr. Miller joined the Board in Executive Session.
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**
- **Motion: Mr. Rudder moved to approve the North Campus Development Plan. (8:26)**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

XI. **Adjournment** (Approx. 8:25 p.m.)

(8:25) (8:27)

- **Motion: Mr. Moulton moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

Timothy Hannan  
TCA Board Secretary